

Columbia River Fire & Rescue
Regular Meeting of the Boards of Directors
Virtual via GoTo Meeting
January 12, 2021 7:00 pm

Regular Meeting: After due and legal notice the Regular Board meeting of the Columbia River Fire & Rescue Board of Directors was called to order by President Feige at 7:00 pm via GoTo Meeting.

Present: Kim McLane, Hans Feige, Gary Hudson, Mark Kreutzer, Kelly Niles

Absent: None

Others: Chief Medina, FD Nelson, DC Smythe DC O'Connor, FF Fletcher, MSCO Hennigan, R&R Motherway

Changes to the agenda: None

Public Comment: None

Local 3215: None

CRFR Volunteers: None

Correspondence: Thank you note from Wilderness Ranch FPD

CRFR Consent Agenda: Included in the consent agenda are the minutes from the Regular Board meeting on December 8, 2020, Special meeting on December 15, 2020 checks 72041-72152 for \$308,649.91 and the financial statement as of November 30, 2020. VP Niles moved to approve. Director McLane 2nd the motion.

There were questions regarding the check to TNT Remodeling (St. Helens station remodel). There was a discussion about the format of the check register (checks over \$1500). FD Nelson gave an update on tax collection through November 2020 and noted the mid-year budget projection sent to the Budget Committee the preceding week.

No further discussion. Unanimous vote, motion approved.

Chief Officers Report:

Director Kreutzer asked about the COVID quarantine and testing requirements for employees. Chief Medina noted that the requirements change frequently, and the District tries to adapt as quickly as possible. Director Kreutzer asked about employees not taking the vaccine, how it relates to the contract and if positive results equate a worker's compensation claim. Chief Medina stated that was currently unknown. Director McLane noted that the vaccine reduces a person's chance of getting the virus but does not guarantee a person will not get it.

Old Business:

A. Fire Chief Contract Ratification

- a. At the December 15th meeting, the Board directed President Feige to meet and negotiate with Joel Medina on the fire chief employment contract. FD Nelson and the District's labor lawyer, Adam Collier, assisted in the process.
- b. A draft contract was sent to the Board members for comments and adjustments.
- c. There was discussion about needing an executive session to discuss specific contents. There were no objections to the contract language submitted.

- d. There was discussion about the Chief's start date, authority, and District liability.
 - e. Secretary Hudson moved to approve the contract for Fire Chief with Joel Medina. VP Niles 2nd the motion.
 - f. No further discussion. Unanimous vote. Motion approved.
- B. Miscellaneous
- a. None

Swearing in of the Fire Chief

President Feige administered the oath to Joel Medina

New Business:

- A. FY 2021-22 Budget Goals and Budget Calendar
 - a. FD Nelson gave examples of previous budget goals set by the Board: Increase fund balance, increase cash reserves, eliminate/decrease interim borrowing
 - b. There was discussion about needing a budget workshop for the Budget Committee and Chief Medina. Chief Medina noted that discussions have already taken place with FD Nelson and they are on the same page.
 - c. VP Niles requested examples of budget goals be sent to help explore options.
- B. Resolution 2020-21-005 RSVP Supplemental Budget
 - a. CNCS provided all RSVP programs with the opportunity to seek additional funds to help with technology and outreach during COVID-19. The onetime augmentation is \$5000.
 - b. VP Niles moved to approve. Director McLane 2nd the motion.
 - c. Director Kreutzer asked if the funding was a percentage per volunteer or flat amount. The award was a flat amount
 - d. No further discussion. Unanimous vote, motion approved.
- C. Resolution 2020-21-006 TANS Fund retirement
 - a. The District has kept the TANS fund open and available without substantial transactions for three years. FD Nelson is seeking to retire the fund and the account with LGIP.
 - b. The District has access to lines of credit should an emergency present itself.
 - c. Secretary Hudson moved to approve. Director Kreutzer 2nd the motion.
 - d. No further discussion. Unanimous vote, motion approved.
- D. Miscellaneous
 - a. None

Board Comments:

VP Niles: Welcome to Chief Medina. Thank you to FD Nelson.

Director McLane: Welcome to Chief Medina. Congrats to FD Nelson for eliminating interim borrowing. Thanks to everyone who got vaccinated. Please stay safe.

Director Kreutzer: Updated the Board on happenings with the DPSST and new Executive Director process. Welcome to the Chief. State advisory committee is recommending the State Fire Marshal be moved out from under Oregon State Police.

Secretary Hudson: Very happy about closing out TANS. Welcome to Chief Medina.

President Feige: Looking forward to working with the new Chief. Encourages Board members to talk with him. Good job FD Nelson on closing TANS.

Being no further business, the meeting was adjourned at 7:43PM.